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EPSOM & EWELL BOROUGH COUNCIL

TOWN HALL

EPSOM

Online access to this meeting is available on YouTube: [Link to online broadcast](#)

06 April 2023

SIR OR MADAM

I hereby summon you to attend a meeting of the Council of the Borough of Epsom and Ewell which will be held at the Council Chamber, Epsom Town Hall, Epsom on **TUESDAY, 18TH APRIL, 2023** at **7.30 pm**. The business to be transacted at the Meeting is set out on the Agenda overleaf. A link to the meeting is provided above.

Prayers will be said by the Mayor's Chaplain prior to the start of the meeting.



Chief Executive

EMERGENCY EVACUATION PROCEDURE

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move to the assembly point at Dullshot Green and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

Public information

Please note that this meeting will be held at the Town Hall, Epsom and will be available to observe live on the internet.

A link to the online address for this meeting is provided on the first page of this agenda and on the Council's website. A limited number of seats will also be available in the public gallery at the Town Hall. For further information please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk, telephone: 01372 732000.

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for this Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at Democraticservices@epsom-ewell.gov.uk.

Exclusion of the Press and the Public

There are no matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government (Access to Information) Act 1985. Should any such matters arise during the course of discussion of the below items or should the Mayor agree to discuss any other such matters on the grounds of urgency, the Council will wish to resolve to exclude the press and public by virtue of the private nature of the business to be transacted.

Questions from the Public

Questions from the public are not permitted at meetings of the Council. [Part 4 of the Council's Constitution](#) sets out which Committees are able to receive public questions, and the procedure for doing so.

Filming and recording of meetings:

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting (members of the Press please contact the Press Office). Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed.

COUNCIL

Tuesday 18 April 2023

7.30 pm

Council Chamber - Epsom Town Hall

For further information, please contact Democratic Services, democraticservices@epsom-ewell.gov.uk or tel: 01372 732000

AGENDA

1. DECLARATIONS OF INTEREST

To receive declarations of the existence and nature of any Disclosable Pecuniary Interests from Members in respect of any item to be considered at the meeting.

2. MINUTES (Pages 5 - 18)

To confirm the Minutes of the Meeting of the Council held on 14 February 2023 and Extraordinary meeting held on 22 March 2023.

3. MAYORAL COMMUNICATIONS/BUSINESS

To receive such communications or deal with such business as the Mayor may decide to lay before the Council.

4. QUESTIONS (Pages 19 - 24)

This report sets out the questions submitted which have been accepted under FCR 12, Part 4 Rules of Procedure, of the Constitution.

5. CHAIRS' STATEMENTS (Pages 25 - 30)

To receive statements from the Chairs of the Council's Policy Committees, briefing Members on current events and issues relating to the relevant Committee's area of work.

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**EPSOM AND EWELL****Minutes of the Meeting of the COUNCIL of the BOROUGH OF EPSOM AND EWELL held at the Council Chamber - Epsom Town Hall on 14 February 2023**

PRESENT -

The Mayor (Councillor Clive Woodbridge); The Deputy Mayor (Councillor Rob Geleit); Councillors Arthur Abdulin, Steve Bridger, Kate Chinn, Christine Cleveland, Alex Coley, Nigel Collin, Neil Dallen, Hannah Dalton, Chris Frost, Liz Frost, Luke Giles, David Gulland, Christine Howells, Colin Keane, Eber Kington, Jan Mason, Steven McCormick, Debbie Monksfield, Julie Morris, Barry Nash, Phil Neale, Peter O'Donovan, David Reeve, Humphrey Reynolds, Alan Sursham, Peter Webb and Alan Williamson

Absent: Councillors John Beckett, Monica Coleman, Bernice Froud, Graham Jones, Lucie McIntyre, Bernie Muir, Guy Robbins and Chris Webb

The Meeting was preceded by prayers led by the Mayor's Chaplain

39 DECLARATIONS OF INTEREST

No declarations of interest were made by Councillors regarding items on the agenda.

40 MINUTES

The Minutes of the Meeting of the Council held on 6 December 2022 were agreed as a true record and the Mayor was authorised to sign them.

41 MAYORAL COMMUNICATIONS/BUSINESS

It was with sadness that the Mayor informed the Council of the death of Reverend Sue Bull, who had contributed greatly to the work of the 'Love Me, Love My Mind' charity within the Borough.

It was with sadness that the Mayor also informed the Council of the recent tragic news from Epsom College. The Mayor extended the Council's thoughts and best wishes to those affected by the tragedy, including the staff, parents, children and governors at the school.

The Mayor made a number of announcements relating to noteworthy events which he had attended over the past 2 months, and upcoming events.

42 COUNCIL CONSTITUTION

Council received a report presenting the recommendations of the Standards and Constitution Committee for the adoption of a revised constitution, along with the Council Operating Framework containing documents that have been reviewed and moved out of the core constitution.

Councillor Liz Frost **MOVED** the recommendations in the report.

An amendment to the recommendations was **MOVED** by Councillor Liz Frost and **SECONDED** by Councillor Hannah Dalton.

The proposed amendment was as follows:

“Page 15 of the agenda

Paragraph 3.9 add: “● Review the Petitions Scheme to recommend types of petitions and numbers of signatures required.”

Page 74 of the agenda

Terms of reference

Delete: “3. To establish sub-committees to progress work of the committee.”

Amend 5. to read: “The committee will normally meet twice during the course of the year.”

Areas of responsibility

Amend e. to read: “Make recommendations to Council for any items of expenditure.”

Page 11 & 12 of the agenda

Amended recommendations

(1) Approve that Appendix 1, an updated core constitution for the council, be adopted from 4 May 2023.

(5) Approve that Appendix 2, being the remaining documents from the constitution reviewed and updated and moved from the constitution, and not covered off by recommendations 2,3 and 4 above, be adopted as the Council's Operating Framework from 4 May 2023.

Additional recommendation

(10) Agree that the Chair of the Crime and Disorder Committee will receive a Special Responsibility Allowance of 30% of Basic Allowance, and that this is included within the Members Allowances Scheme from May 2023."

As the amendment was put by the proposer of the original motion, it became part of the substantive motion.

Upon being put the recommendations were **CARRIED** with 26 votes for, 2 abstentions and the Mayor not voting.

Accordingly, it was resolved to:

- (1) Approve that Appendix 1 to the report, an updated core constitution for the council, be adopted 4 May 2023.***
- (2) Approve moving the "Officers' Code of Conduct" from the constitution into officer employment policies.**
- (3) Approve moving the "Whistleblowing Policy" from the constitution into officer employment policies.**
- (4) Approve the removal of the "Recording, Photography and Use of Social Media Protocol and Guidance (Part 5, Section 10)" from the constitution.**
- (5) Approve that Appendix 2 to the report, being the remaining documents from the constitution reviewed and updated and moved from the constitution, and not covered off by recommendations 2, 3 and 4 above, be adopted as the Council's Operating Framework 4 May 2023.**
- (6) Approve the replacement of the "Crime and Disorder Sub-Committee" with a new "Crime and Disorder Policy Committee".**
- (7) Agree that the Standards and Constitution Committee review items shown in 3.9 below as part of its work programme.**
- (8) Agree to retain the existing officer and councillor indemnity scheme, for the present time.**

- (9) **Agree the proposed committee member numbers shown on Appendix 3 to the report.**
- (10) **Agree that the Chair of the Crime and Disorder Committee will receive a Special Responsibility Allowance of 30% of Basic Allowance, and that this is included within the Members Allowances Scheme from May 2023.**

*subject to the amendments to pages 15 and 74 detailed above.

Following the vote on this item, Councillor Julie Morris requested that the minutes of the meeting record that Councillor Julie Morris and Councillor David Gulland had abstained from the vote on this item.

43 PAY POLICY STATEMENT

Council received a report presenting the recommendations of the Strategy and Resources Committee in seeking the approval of the draft Epsom & Ewell Borough Council Pay Policy Statement 2023/24 prior to its publication on the Council's website. The report also sought the approval of the proposed increase to the Chief Executive pay scale.

Councillor Neil Dallen **MOVED** the recommendations in the report.

Upon being put the recommendation (1) was **CARRIED** with 23 votes for, 1 vote against, 4 abstentions and the Mayor not voting. Recommendation (2) was **CARRIED** with 20 votes for, 3 votes against, 5 abstentions and the Mayor not voting.

Accordingly, it was resolved to:

- (1) Approve the draft Pay Policy Statement for 2023/24.
- (2) Approve the proposed increase to the Chief Executive pay scale.

44 BUDGET REPORT 2023/24

The Council gave consideration to its 2023/24 budget, comprising both revenue and capital expenditure plans and Council Tax amounts for each band of dwelling. The report took account of the recommendations of the Community & Wellbeing, Environment & Safe Communities, Licensing and Planning Policy and Strategy & Resources Committees (appertaining to fees and charges, the revenue budget and capital programme).

In moving the recommendations of the Chief Finance Officer, the Chair of the Strategy and Resources Committee, Councillor Neil Dallen, made a statement to

the Council on the budget for 2023/24 to which Councillors Kate Chinn and David Gulland responded.

Upon being put the motion to agree the recommendations of the report was **CARRIED**, there being 23 members in favour, 5 against and the Mayor not voting as detailed below.

Accordingly, it was resolved:

- (1) That it be noted that, under delegated powers, the Chief Finance Officer calculated the amount of the Council Tax Base as 33,521.16 (Band 'D' equivalent properties) for the year 2023/24, in accordance with the Local Government Finance Act 1992, as amended (the "Act").
- (2) That the following estimates recommended by the policy committees be approved:-
 - a. *The revised revenue estimates for the year 2022/23 and the revenue estimates for 2023/24.*
 - b. *The capital programme for 2023/24 and the provisional programme for 2024/25 to 2027/28, as summarised in the capital strategy statement.*
- (3) That the fees and charges recommended by the policy committees be approved for 2023/24.
- (4) That the Council Tax Requirement for the Council's own purposes for 2023/24 is £7,361,247.
- (5) That the Council receives the budget risk assessment at Appendix 6 to the report and notes the conclusion of the Chief Finance Officer that these budget proposals are robust and sustainable as concluded in this report.
- (6) That the Council receives the Chief Finance Officer Statement on the Reserves as attached at Appendix 8 to the report.
- (7) That the Council agrees the Treasury Management Strategy and prudential indicators and authorised limits for 2023/24 as set out in Appendix 11 to the report including:-
 - a. *Affordability prudential indicators;*
 - b. *The actual and estimated Capital Financing Requirement;*
 - c. *The estimated levels of borrowing and investment;*
 - d. *The authorised and operational limits for external debt;*
 - e. *The liability benchmark;*
 - f. *The treasury management prudential indicators.*
- (8) That the following amounts be calculated for the year 2023/24 in accordance with sections 31 to 36 of the Act:

- a. **£55,744,311 being the aggregate of the amounts which the Council estimates for the items set out in section 31A(2) of the Act.**
 - b. **£48,383,064 being the aggregate of the amounts which the Council estimates for the items set out in section 31A(3) of the Act.**
 - c. **£7,361,247 being the amount by which the aggregate at 8(a) above exceeds the aggregate at 8(b) above, calculated by the Council, in accordance with section 31A(4) of the Act, as its council tax requirement for the year.**
 - d. **£219.60 being the amount at 8(c) above divided by the amount at 1. above, calculated by the Council, in accordance with section 31(B) of the Act, as the basic amount of its council tax for the year.**
- (9) To note that Surrey County Council and Surrey Police Authority have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council’s area as indicated in the table below:-**

SURREY COUNTY COUNCIL

| Band: | A | B | C | D | E | F | G | H |
|---------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Amount | 1,116.72 | 1,302.84 | 1,488.96 | 1,675.08 | 2,047.32 | 2,419.56 | 2,791.80 | 3,350.16 |

SURREY POLICE AUTHORITY

| Band: | A | B | C | D | E | F | G | H |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Amount | 207.05 | 241.55 | 276.06 | 310.57 | 379.59 | 448.60 | 517.62 | 621.14 |

- (10) That the Council, in accordance with Section 30 to 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of council tax for 2023/24 for each of the categories of dwellings.**

EPSOM AND EWELL BOROUGH COUNCIL

| Band: | A | B | C | D | E | F | G | H |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Amount | 146.40 | 170.80 | 195.20 | 219.60 | 268.40 | 317.20 | 366.00 | 439.20 |

AGGREGATE OF COUNCIL TAX REQUIREMENTS

| Band: | A | B | C | D | E | F | G | H |
|---------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Amount | 1,470.17 | 1,715.19 | 1,960.22 | 2,205.25 | 2,695.31 | 3,185.36 | 3,675.42 | 4,410.50 |

| Budget Report 2023/24 (Budget decision) | |
|--|---------|
| Councillor Clive Woodbridge | Abstain |
| Councillor Rob Geleit | Against |
| Councillor Arthur Abdulin | For |
| Councillor Steve Bridger | For |
| Councillor Kate Chinn | Against |
| Councillor Christine Cleveland | For |
| Councillor Alex Coley | For |
| Councillor Nigel Collin | For |
| Councillor Neil Dallen MBE | For |
| Councillor Hannah Dalton | For |
| Councillor Chris Frost | For |
| Councillor Liz Frost | For |
| Councillor Luke Giles | For |
| Councillor David Gulland | Against |
| Councillor Christine Howells | For |
| Councillor Colin Keane | For |
| Councillor Eber Kington | For |
| Councillor Jan Mason | For |
| Councillor Steven McCormick | For |
| Councillor Debbie Monksfield | Against |
| Councillor Julie Morris | Against |
| Councillor Barry Nash | For |
| Councillor Phil Neale | For |
| Councillor Peter O'Donovan | For |
| Councillor David Reeve | For |
| Councillor Humphrey Reynolds | For |
| Councillor Alan Sursham | For |
| Councillor Peter Webb | For |
| Councillor Alan Williamson | For |
| Carried | |

45 PROPERTY REVIEW

Council received a report presenting recommendations to set the strategic direction for the Council's potential relocation of the Town Hall.

Councillor Neil Dallen **MOVED** and Councillor Hannah Dalton **SECONDED** the recommendation in the report.

Upon being put the recommendation was **CARRIED** with 25 votes in favour, 2 against and the Mayor not voting.

Accordingly, it was resolved to:

- (1) **Agree the Council's strategic direction by identifying 70 East Street, Epsom as a potential relocation opportunity for the Council Offices.**
- (2) **Delegate to the Chief Executive in consultation with the Chair and Vice Chair of Strategy and Resources, the review of 70 East Street and progress feasibility of the relocation.**

- (3) **Approve a budget of up to £25,000 to cover the cost of the above work (including full business case to be brought back to Council), to be funded from the Property Income Equalisation Reserve.**

46 EXCLUSION OF PRESS AND PUBLIC

Under Section 100(A)(4) of the Local Government Act 1972, the Council passed a resolution by majority decision (with 22 votes for, 5 votes against and the Mayor not voting) to exclude the public from the meeting for Part Two of the Agenda on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 1 and 4 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

47 ARRANGEMENTS TO APPOINT THE CHIEF EXECUTIVE, ELECTORAL REGISTRATION OFFICER AND RETURNING OFFICER

Council received a report setting out the recommendations of the Appointments Panel, convened in accordance with the Constitution, regarding the appointment of a Chief Executive who also fulfils the roles of Electoral Registration Officer and Returning Officer.

Councillor Neil Dallen **MOVED** and Councillor Hannah Dalton **SECONDED** the recommendation in the report.

Upon being put the recommendation was **CARRIED** with 23 votes in favour, 3 against, 1 abstention and the Mayor not voting.

Accordingly, it was resolved to:

- (1) **Approve the appointment of Jackie King to the post of Chief Executive;**
- (2) **Agree that the appointment be made on terms which comply with the Council's Pay Policy Statement under section 38 of the Localism Act 2011 and that the Head of People & Organisational Development in consultation with the Chair of Strategy and Resources Committee be authorised to finalise all terms and conditions;**
- (3) **Agree that Jackie King be designated the Electoral Registration Officer and Returning Officer with effect from 15 February 2023 if the offer referred to in recommendation (1) is accepted;**

- (4) **Agree that Jackie King be appointed as the Head of Paid Service with effect from 15 February 2023 if the offer referred to in recommendation (1) is accepted;**
- (5) **Note that the Chief Executive will automatically serve as Clerk to Epsom and Walton Downs Conservators and Nonsuch Park Joint Management Committee.**

48 APPOINTMENT OF MONITORING OFFICER

Council received a report seeking authority for the appointment of a new monitoring officer.

Councillor Neil Dallen **MOVED** and Councillor Hannah Dalton **SECONDED** the recommendation in the report.

An amendment to the recommendations was **MOVED** by Councillor Neil Dallen and **SECONDED** by Councillor Hannah Dalton.

The proposed amendment was as follows:

“Page 265 of the agenda

Additional recommendation

(2) Agree to extend the current monitoring officer arrangements undertaken by Olwen Brown through Anthony Collins Solicitors until Mr Ionta commences work at the Council, anticipated to be 15 May 2023.”

As the amendment was put by the proposer of the original motion, it became part of the substantive motion.

Upon being put the recommendations were **CARRIED** unanimously.

Accordingly, it was resolved to:

- (1) **Approve the appointment of Piero Ionta as the Council’s Head of Legal Services and Monitoring Officer#**
- (2) **Agree to extend the current monitoring officer arrangements undertaken by Olwen Brown through Anthony Collins Solicitors until Mr Ionta commences work at the Council, anticipated to be 15 May 2023.**

The meeting began at 7.30 pm and ended at 9.57 pm

COUNCILLOR CLIVE WOODBRIDGE
MAYOR



EPSOM AND EWELL

Minutes of the Extraordinary Meeting of the COUNCIL of the BOROUGH OF EPSOM AND EWELL held at the Council Chamber, Epsom Town Hall on 22 March 2023

PRESENT -

The Mayor (Councillor Clive Woodbridge); The Deputy Mayor (Councillor Rob Geleit); Councillors John Beckett, Steve Bridger, Kate Chinn, Christine Cleveland, Alex Coley, Nigel Collin, Neil Dallen, Hannah Dalton, Chris Frost, Liz Frost, David Gulland, Christine Howells, Graham Jones, Eber Kington, Jan Mason, Steven McCormick, Debbie Monksfield, Julie Morris, Bernie Muir, Barry Nash, Phil Neale, Peter O'Donovan, Humphrey Reynolds, Peter Webb and Alan Williamson

Absent: Councillors Arthur Abdulin, Monica Coleman, Bernice Froud, Luke Giles, Colin Keane, Lucie McIntyre, David Reeve, Guy Robbins, Alan Sursham and Chris Webb

The Meeting was preceded by prayers led by the Mayor's Chaplain

49 DECLARATIONS OF INTEREST

No declarations of interest were made by Councillors regarding items on the agenda.

50 MOTION

Council received one Motion submitted under FCR 14 of Part 4 of the Council's Constitution.

Motion 1

The Council resolved by with 25 votes for, 1 abstention and the Mayor not voting to consider this Motion at the meeting. In pursuance of the Council's Rules of

Procedure, Eber Kington MOVED and Councillor Christine Howells SECONDED the following Motion:

“This Council notes that:

- (1) Extensive green areas, especially the green belt, and the absence of high-level development in our urban areas makes Epsom and Ewell a distinctive, green and an excellent place to live.
- (2) Under the existing legislation Local Planning Authorities are being required to draft Local Plans on the basis of out of date, 2014, data that does not reflect Epsom and Ewell’s housing need, as shown in more recently available 2018 data.
- (3) The Government’s recently proposed legislative changes to the planning process, whilst welcome in several aspects, are not yet enacted and the current legal position has not changed.

These factors suggest that a pause in progressing the Draft Local Plan in its current form would provide an opportunity to assess the Government’s draft proposals as well as the 2018 data on housing need in the borough.

This Council therefore agrees that:

- i. Other than for the purpose of analysing the responses of the public consultation to capture residents’ views and any new information, the Local Plan process be paused to enable:
 - a) further work on brown field sites, including information arising out of the Regulation 18 consultation
 - b) further options to be considered that do not include green belt sites
 - c) an analysis of Epsom and Ewell’s required future housing numbers based on 2018 data
 - d) a clearer understanding of the Government’s legislative intentions in regard to protections for the green belt and the current mandatory target for housing numbers.
- ii. Write to the MP for Epsom and Ewell calling on him to use his influence to get the Government to abandon its use of 2014 data to calculate housing need and accept that all planning and housing policies must reflect the latest data if they are to be effective as well command the respect of the people they affect.”

Upon being put the motion was CARRIED with 20 votes for, 4 votes against, 1 abstention and the Mayor not voting.

Accordingly the Council resolved to agree to the following Motion:

This Council notes that:

- (1) Extensive green areas, especially the green belt, and the absence of high-level development in our urban areas makes Epsom and Ewell a distinctive, green and an excellent place to live.**
- (2) Under the existing legislation Local Planning Authorities are being required to draft Local Plans on the basis of out of date, 2014, data that does not reflect Epsom and Ewell's housing need, as shown in more recently available 2018 data.**
- (3) The Government's recently proposed legislative changes to the planning process, whilst welcome in several aspects, are not yet enacted and the current legal position has not changed.**

These factors suggest that a pause in progressing the Draft Local Plan in its current form would provide an opportunity to assess the Government's draft proposals as well as the 2018 data on housing need in the borough.

This Council therefore agrees that:

- i. Other than for the purpose of analysing the responses of the public consultation to capture residents' views and any new information, the Local Plan process be paused to enable:**
 - a) further work on brown field sites, including information arising out of the Regulation 18 consultation**
 - b) further options to be considered that do not include green belt sites**
 - c) an analysis of Epsom and Ewell's required future housing numbers based on 2018 data**
 - d) a clearer understanding of the Government's legislative intentions in regard to protections for the green belt and the current mandatory target for housing numbers.**
- ii. Write to the MP for Epsom and Ewell calling on him to use his influence to get the Government to abandon its use of 2014 data to calculate housing need and accept that all planning and housing policies must reflect the latest data if they are to be effective as well command the respect of the people they affect.**

Note: Councillor Alex Coley left the meeting during the debate on this item and did not participate in the vote on the Motion.

The meeting began at 7.30 pm and ended at 8.28 pm

COUNCILLOR CLIVE WOODBRIDGE
MAYOR

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QUESTIONS

| | |
|-------------------------------|--|
| Head of Service: | Andrew Bircher, Head of Policy and Corporate Resources |
| Wards affected: | (All Wards); |
| Appendices (attached): | Appendix 1: Question 1 |

Summary

This report sets out the questions submitted which have been accepted under FCR 12, Part 4 Rules of Procedure, of the Constitution.

Recommendation (s)

The Council is asked to:

- (1) consider the Question in accordance with Standing Orders.**

1 Reason for Recommendation

- 1.1 The rules regarding the submission of questions to Council are set out in Part 4 of the Council's Constitution (Rules of Procedure).
- 1.2 Notice of a question must be given in writing and delivered by no later than noon on the tenth clear working day before the date of the meeting at which it was intended to be considered.
- 1.3 Standing orders set out a process for questions to be put by its Members to the Mayor or the Chairman of any committee, sub-committee or advisory panel.
- 1.4 The question must be relevant to some matter on which the Council has statutory powers or duties, or which affects the Borough or its inhabitants.

2 Background

- 2.1 The process and procedure for debate is set out in Part 4 of the Constitution. FCR 12.8 sets 30 minutes and their replies. A member asking a Question is allowed to ask one supplementary question, which must arise from the reply given.
- 2.2 The table below sets out the questions submitted and accepted under FCR12, each Question will be taken in the order listed:

| Question number | Member | Committee |
|-----------------|--------------------|--------------------------------|
| 1 | Cllr David Gulland | Environment & Safe Communities |

3 Risk Assessment

Legal or other duties

3.1 Equality Impact Assessment

3.1.1 No comments are provided on Questions.

3.2 Crime & Disorder

3.2.1 No comments are provided on Questions.

3.3 Safeguarding

3.3.1 No comments are provided on Questions.

3.4 Dependencies

3.4.1 No comments are provided on Questions.

3.5 Other

3.5.1 No comments are provided on Questions.

4 Financial Implications

4.1 No comments are provided on Questions.

4.2 **Section 151 Officer's comments:** No comments are provided on Questions.

5 Legal Implications

5.1 No comments are provided on Questions.

5.2 **Legal Officer's comments:** No comments are provided on Questions.

6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** No comments are provided on Questions.

6.2 **Service Plans:** No comments are provided on Questions.

6.3 **Climate & Environmental Impact of recommendations:** No comments are provided on Questions.

6.4 **Sustainability Policy & Community Safety Implications:** No comments are provided on Questions.

6.5 **Partnerships:** No comments are provided on Questions.

7 **Background papers**

7.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None.

Other papers:

- Epsom and Ewell Borough Council Constitution

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| | |
|---|---|
| Name of Councillor asking Question | David Gulland |
| Question | There is a well documented history of noise and disruption at the Chalk Pit, with continuing evidence of disturbance. What further evidence other than that already provided by residents is needed to serve an abatement notice. |
| Relevant Committee | Environment and Safe Communities |

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CHAIRS' STATEMENTS

| | |
|-------------------------------|--|
| Head of Service: | Andrew Bircher, Head of Policy and Corporate Resources |
| Wards affected: | (All Wards); |
| Appendices (attached): | Appendix 1 –Statements from Committee Chairs |

Summary

To receive statements from the Chairs of the Council's Policy Committees, briefing Members on current events and issues relating to the relevant Committee's area of work.

Recommendation (s)

The Council is asked to:

- (1) consider the Statements from the Chairs of the Policy Committees in accordance with Standing Orders.**

1 Reason for Recommendation

- 1.1 Part 4 of the Council's Constitution (Rules of Procedure, FCR 11) sets out that the Chair/Chairman of each of the Policy Committees is able to submit a statement to be included as a standard item on the agenda for each meeting (excluding the Annual meeting and budget meeting). The statement will brief members on the current events and issues relating to the relevant committee's area of work.

2 Background

- 2.1 The following statements have been submitted for inclusion on the agenda for this meeting, and are attached at Appendix 1:
 - 2.1.1 Chair of the Licensing and Planning Policy Committee, Councillor Steven McCormick.
 - 2.1.2 Chair of the Strategy & Resources Committee, Councillor Neil Dallen
- 2.2 The procedure of questions on Chairs/Chairmen's Statements is as follows:

2.2.1 Each Chair/Chairman in the order listed on the agenda presents their Statements to the meeting;

2.2.2 At the conclusion of all the Chairs/ Chairmen's statements, 15 minutes will be set aside for Members to ask questions on the statement of any Chair/ Chairman.

3 Risk Assessment

Legal or other duties

3.1 Equality Impact Assessment

3.1.1 No comments are provided on Chairs/Chairmen's Statements.

3.2 Crime & Disorder

3.2.1 No comments are provided on Chairs/Chairmen's Statements.

3.3 Safeguarding

3.3.1 No comments are provided on Chairs/Chairmen's Statements.

3.4 Dependencies

3.4.1 No comments are provided on Chairs/Chairmen's Statements.

3.5 Other

3.5.1 No comments are provided on Chairs/Chairmen's Statements.

4 Financial Implications

4.1 No comments are provided on Chairs/Chairmen's Statements.

4.2 **Section 151 Officer's comments:** No comments are provided on Chairs/Chairmen's Statements.

5 Legal Implications

5.1 No comments are provided on Chairs/Chairmen's Statements.

5.2 **Legal Officer's comments:** No comments are provided on Chairs/Chairmen's Statements.

6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** No comments are provided on Chairs/Chairmen's Statements.

6.2 **Service Plans:** No comments are provided on Chairs/Chairmen's Statements.

6.3 **Climate & Environmental Impact of recommendations:** No comments are provided on Chairs/Chairmen's Statements.

6.4 **Sustainability Policy & Community Safety Implications:** No comments are provided on Chairs/Chairmen's Statements.

6.5 **Partnerships:** No comments are provided on Chairs/Chairmen's Statements.

7 Background papers

7.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None

Other papers:

- None

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CHAIR'S STATEMENTS TO COUNCIL

Councillor Steven McCormick
Chair of the Licensing & Planning Policy Committee

Local Plan - Pause

Work on the local plan, policies, site allocation, sustainability appraisal, etc is paused. No additional work will be done on the local plan aspects following the motion supported at the recent extraordinary council meeting.

Officers are currently reviewing the representations made and checking if any more sites have come forward.

Local Plan budget refresh

The budget needs an update with actuals against the budget alongside a refreshed projection down the timeline.

Regulation 18 responses

Officers working on examining and reviewing responses. The rough estimate to complete this work is circa June 2023.

Only once complete will responses be released as opposed to a piecemeal approach.

LDS - Local Plan Development Schedule

This will need to come to LPPC promptly to be updated and reflect an updated timetable.

The time from Reg 18 to Reg 19 is approximately 12 months and can not be compressed. The timeline will shift to the right.

Taxi Policy Emissions update

This will come to the next available LPPC meeting, likely in June, which will then see a consultation period with results into the following LPPC and then into the next available full council meeting.

Thanks

My sincere and heartfelt thanks to all officers who have worked hard and supported me and my committee over the past year as chair of LPPC.

| |
|---|
| <p style="text-align: center;">Councillor Neil Dallen Chair of the Strategy & Resources Committee</p> |
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Town Hall Relocation project

Further to the decision in principle to vacate the Town Hall, work has commenced on scoping out a move to 70 East Street.

To enable this move, a project manager is being sought to oversee this major project which requires specific skills we do not have. Their work would include:-

1. Bringing the building up to a good specification taking into account desirable 'climate change' improvements, and managing the contractors undertaking this work
2. Working on the relocation of office space for our own staff as well as Surrey Police, current Charity users and Surrey County Council if they decide to relocate with us.
3. Planning and overseeing the relocation.

Town Hall Site usage

A separate project is being initiated to look at the option for the Town hall site including the car park(s). A paper is being produced to identify the options which will include options for both the sale of the site(s) and their retention.

IT Strategy

A draft IT strategy has been presented to committee , part of which included new devices for members post-election. A selection of devices was on display in the atrium for members and staff to see what their options would be.